

NORTH FAYETTE VALLEY COMMUNITY SCHOOL DISTRICT
FACILITIES REQUEST AGREEMENT AND USE AGREEMENT

Organization

Responsible Party

Address

Phone Number

FACILITY

1. Name the building and the specific facility needed (high school gym, cafeteria, e.g.)

_____ or describe the type of activity(s) that will
require the use of school facilities so that District staff may determine which may best serve
your need. _____

2. Please indicate by circling which of the following will be required:

- desks
- chairs
- tables
- access to kitchen for preparing food
- access to kitchen for serving food only
- locker and dressing rooms
- stage and dressing rooms
- parking arrangements (i.e. audience parking)

The following equipment: _____

setup (Explain) _____

3. Date(s) of Use: _____ Time of Use: _____

Occasional User

	FIRST DATE	SECOND DATE	THIRD DATE	FOURTH DATE
Preference	_____	_____	_____	_____
Second Choice	_____	_____	_____	_____

Regular User

Number of occasions and preferred dates:

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Or Frequency and pattern of use:

NOTICE TO USERS. The North Fayette Valley Community School District provides its facilities to interested community groups as a service to District patrons and the residents of our community. Facilities are provided regardless of the viewpoint expressed by the group and shall not be denied on the basis of race, religion, national origin, sex or disability.

AGREEMENT:

The undersigned _____ on behalf of the North Fayette Valley Community School District and _____ on behalf of the User identified above hereby agree to abide by this Request and Use Agreement. Specifically, by his/her signature below.

User's representative represents that he/she has the authority to commit the User to this Agreement and that the User will be responsible for any of the following that occur as a result of the User's use of the District's facilities:

1. damage to the facilities attributable by the District to the User;
2. failure to follow required District safety measures (e.g. blocking fire exits, failure to secure building after use);
3. loss of or damage to District equipment, furniture and fixtures;
4. failure to pay for facilities and/or services used;
5. failure to abide by the terms and conditions of the Facilities Request Agreement and Use Agreement; and
6. failure to abide by the Community Use of School District Facilities Rules and Regulations.

 NORTH FAYETTE VALLEY CSD
 Superintendent/Principal

 User
 Responsible Party

 Date

 Date

Office Use Only:

_____ Indemnification and Liability Insurance Agreement

_____ Usage Fee _____ Deposit

_____ Extra Services (Describe)

NORTH FAYETTE VALLEY COMMUNITY SCHOOL DISTRICT
COMMUNITY USE OF SCHOOL DISTRICT FACILITIES
INDEMNITY AND LIABILITY INSURANCE AGREEMENT

The undersigned, hereafter referred to as "user," states that it shall hold the North Fayette Community School District, hereafter referred to as "school district," harmless from any and all damages and claims that may arise by reason of any negligence on the part of the user or the school district, and its officers, employees or agents, in the use by the user of any facilities or equipment owned by the school district. In case any action is brought therefore against the school district or any of its officers, employees or agents, the user shall assume full responsibility for the legal defense thereof, and upon its failure to do so on proper notice, the school district reserves the right to defend such action and to charge all costs, including attorneys' fees, to the user.

The user agrees to furnish and maintain during the usage of the facilities or equipment owned by the school district such bodily injury and property damage liability insurance as shall protect the user and the school district from claims for damages for personal injury, including accidental death, and from claims for property damages which may arise from the user's use of the school district's facilities or equipment whether such operations be by the user or by anyone directly or indirectly employed by the user. Such insurance shall include the North Fayette Community School District as an additional named insured on any insurance policy carried by the user to provide coverage of the liabilities described above.

The user shall furnish the school district with a certificate of insurance acceptable to the school district's insurance carrier before the Facilities Request and Use Agreement is issued.

Dated at _____, Iowa this day of _____, 20__.

Organization NFV Community School District

By _____ By _____
User Superintendent/Principal

Title _____

Address _____
