

GRADUATION CREDITS – HIGH SCHOOL

To earn a North Fayette Valley High School diploma and take part in regular commencement ceremonies a student must successfully complete a total of 50 credits as required by the Board of Directors and Iowa Department of Education.

North Fayette Valley students must complete the following in order to meet graduation requirements:

English – 8 credits

Required:

English I	2 credits
Speech	1 credit
English II	1 credit
Jr/Sr Writing Course	1 credit
Jr/Sr Literature Course	1 credit
Jr/Sr Elective Course	2 credits

A minimum of two English credits must be taken during the junior year and a minimum of two English credits must be taken during the senior year.

Social Studies – 6 credits

Required for the graduating classes of 2022 and 2023

United States History	2 credits
World History	1 credit – classes of 2022, 2023
Government	1 credit
Electives	2 credits – classes of 2022, 2023

Required for the graduating classes of 2024 and beyond

United States History	2 credits
World History	2 credits
Government	1 credit
Elective	1 credit

Math – 6 credits

Required for the graduating class of 2022 and beyond – Financial Literacy – 1 credit

Science – 6 credits

Required:

Unified Science	2 credits
Biology	2 credits
Chemistry or Applied Chemistry	2 credits

Physical Education – 4 credits

Health – 1 credit

Capstone Project – 1.0 credits

Electives – 18 credits

TOTAL - 50 Credits

****Beginning with the class of 2022, graduation requirement for special education students will include successful completion of four years of English, three years of math, three years of social studies and three years of science.**

Students may also earn a regular North Fayette Valley diploma by attending the alternative high school.

The required course of study will be reviewed by the board annually.

Graduation requirements for special education students will be in accordance with the prescribed course of study as described in their Individualized Education Program (IEP).

Beginning with the class of 2022, graduation requirement for special Education students will include successful completion of four years of English, three years of math, three years of social studies and three years of science.

In addition to the regular courses offered at North Fayette Valley students may earn high school credits by enrolling in Distance Learning or online courses, independent study courses, contracted courses or courses taken as part of the postsecondary options act. To receive credit these studies are to be approved in advance by the principal and school counselor.

Students who transfer to North Fayette Valley will have their credits evaluated by the High School Principal and School Counselor, after review of the transcript received from the previous school. If the student was in full compliance with credit requirements at their previous schools for the grades completed they will also be given full credit at North Fayette Valley and their graduation requirements will be to fulfill the requirements for the grades not yet completed. Transfer students must attend an accredited High School as a full-time student for a minimum of four semesters, and two semesters as a full-time student at North Fayette Valley in order to earn a North Fayette Valley Diploma. Transfers with less than two semesters who meet all other graduation requirements at North Fayette Valley may be awarded a diploma due to extenuating circumstances as determined by the superintendent.

Starting with the Class of 2019, students will be eligible for the following diplomas:

Standard Diploma

- Complete at least 50 credits
- Meet all graduation requirements for courses
- Successfully complete Capstone Project

Honors Diploma – with distinction

- 3.000 grade point average
- Complete at least 50 credits
- Meet all graduation requirements for courses
- Successfully complete Capstone Project

Magna Cum Laude – with great praise

3.500 grade point average

Complete at least 54 credits

Meet all graduation requirements for courses

Successfully complete Capstone Project

Summa Cum Laude – with highest praise

3.800 grade point average

Complete at least 56 credits

Meet all graduation requirements for courses

Successfully complete Capstone Project

Approved: June 16, 1997

Reviewed: 5/14/2018, 10/14/2019

Revised: 03/13/2017

12/10/2018, 11/11/2019

BASIC INSTRUCTION PROGRAM

The basic instruction program will include the courses required for each grade level by the State Department of Education. The instructional approach will be gender fair and multicultural.

The basic instruction program of students enrolled in kindergarten is designed to develop healthy emotional and social habits, language arts and communication skills, the capacity to complete individual tasks, character education and the ability to protect and increase physical well-being with attention given to experiences relating to the development of life skills and human growth and development.

The basic instruction program of students enrolled in grades one through five will include English-language arts, social studies, mathematics, science, health, human growth and development, physical education, traffic safety, music, visual art and computer science. Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades six, seven and eight will include English-language arts, social studies, mathematics, science, health, human growth and development, family and consumer, career, technology education, physical education, music, visual art and computer science. Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades nine through twelve will include English-language arts (6 units), social studies (5 units), mathematics (6 units), science (5 units), health (1 unit), physical education (1 unit), fine arts (3 units), foreign language (4 units), financial literacy (1/2 unit) and vocational education (12 units) and computer science (1/2 unit).

The board may, in its discretion, offer additional courses in the instruction program for any grade level.

Each instruction program is carefully planned for optimal benefit taking into consideration the financial condition of the school district and other factors deemed relevant by the board or superintendent. Each instruction program's plan should describe the program, its goals, the effective materials, the activities and the method for student evaluation.

It is the responsibility of the superintendent to develop administrative regulations stating the required courses and optional courses for kindergarten, grades one through six, grades seven and eight, and grades nine through twelve.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. Pt. 98.
Iowa Code §§ 216.9; 256.11; 279.8; 280.3-.14.
281 I.A.C. 12.5, 11.

Cross Reference: 102 Equal Educational Opportunity
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved _____ Reviewed _____ Revised _____

INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

In accordance with this policy, students in grades nine through twelve may receive academic or career and technical education credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. Students and parents or guardians shall be made aware of the post-secondary instructional opportunities as part of the development of each student's individual career and academic plan as required by law. The Superintendent or designee is responsible for developing the appropriate forms and procedures for implementing this policy and the following post-secondary educational opportunities:

Concurrent Enrollment

The board may, in its discretion, enter into a contractual agreement with a community college to provide courses for eligible students in grades nine through twelve when comparable courses are not offered by the school district. Notice of the availability of the concurrent enrollment program shall be included in the school district's registration handbook, and the handbook shall identify which courses, if successfully completed, generate post-secondary credit. Students shall not be charged tuition for concurrent enrollment courses and shall not be required to reimburse the school district for tuition if they do not successfully complete a course. Students or their parents or guardians may be required to pay a fee consistent with the school district's established textbook policy and other materials for the concurrent enrollment course to the extent permitted by law. Students or their parents or guardians may also be required to provide their own transportation to and from concurrent enrollment courses to the extent permitted by law. However, transportation shall be the responsibility of the school district for any contracted course that is used to meet school district accreditation requirements.

Students who successfully complete a concurrent enrollment course, as determined by the postsecondary institution, shall receive postsecondary credit in accordance with the institution's policies and high school credit that will be reflected on their high school transcript. The Superintendent or designee shall grant to a student who successfully completes a concurrent enrollment course a unit of high school graduation credit for every unit of high school level instruction successfully completed.

Post-Secondary Enrollment Option

Ninth and tenth grade students who have been identified by the school district as gifted and talented, and eligible eleventh and twelfth grade students, may utilize the Post-Secondary Enrollment Option ("PSEO") program. To qualify, a course must be a nonsectarian, credit-bearing course that leads to a degree, and in the areas of: mathematics, science, social sciences, humanities, career and technical education. A course is not eligible for PSEO if a comparable course is offered by the school district. In addition, courses at a community college with which the district has a concurrent enrollment agreement are not eligible for PSEO. Students shall not be charged for tuition, textbooks, materials, or fees related to a PSEO course with the exception of equipment that becomes the property of the student.

The school district shall reimburse the post-secondary institution for tuition and other expenses for each PSEO course up to \$250. Students who successfully complete a PSEO course, as determined by the postsecondary institution, shall receive postsecondary credit and high school credit. The Superintendent or designee shall grant to a student who successfully completes a PSEO course a unit of high school graduation credit for every unit of high school level instruction successfully completed.

Transportation to and from the postsecondary institution is the responsibility of the student or parent or legal guardian of the student enrolled in a PSEO course. Eligible students may take up to seven hours of post-secondary credit during the summer months and receive high school credit upon successful completion of a post-secondary course. However, the student or student's parent or legal guardian are responsible for all costs associated with courses taken during the summer. Prior approval is required from the district for credits to count toward graduation.

Students who fail a PSEO course and fail to receive credit are required to reimburse the school district for all costs directly related to the course up to the \$250.00 reimbursement maximum. Prior to registering, students under the age of eighteen are required to have a parent or guardian sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit. Reimbursement waivers may be granted by the board if sufficient verification is provided to show that the student was unable to complete the course for reasons outside the student's control, including but not limited to physical incapacity, a death in the student's immediate family, or a move out of the school district.

If a student is unable to demonstrate proficiency or the school district or accredited nonpublic school determines that the course unit completed by the student does not meet the school district's standards, the superintendent shall provide in writing to the student's parent or guardian the reason for the denial of credit.

Legal References: Iowa Code §§ 256.7, 11; 258; 261E; 279.61, 280.3, 280.14
281 I.A.C. 12 and 22

Cross References:	505	Student Scholastic Achievement
	604.3	Program for Talented and Gifted Students
	604.6-E1	Contracted and PSEO Class Agreement

Approved _____ Reviewed _____ Revised _____

STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions within the state. The school district will provide transportation for field trips and excursions outside the state if four criteria are met. The four criteria are:

- The operation or trip must be directly connected with and contribute to the educational development of the students;
- The operation must be sponsored by the school and supervised by the school authorities;
- The trip must be considered an official school function; and
- The school district transportation vehicle must be transporting students, teachers and a reasonable number of parents as chaperones

In authorizing field trips and excursions, the principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. The superintendent's approval will be required for overnight stays. Board approval shall be required for field trips and excursions outside ~~the state~~ and outside the continental United States.

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

NOTE: This is not a required policy but one that is recommended. The board may need to amend it to reflect current practice.

Legal Reference: 390 C.F.R. Pt. 390.3(f)
Iowa Code § 279.8
281 I.A.C. 43.9.

Cross Reference: 503.1 Student Conduct
503.4 Good Conduct Rule
603 Instructional Curriculum
711 Transportation

Approved _____ Reviewed _____ Revised _____

DISTRICT SPONSORED STUDENT TRIP POLICY

The District may sponsor trips for students such as class trips; club, organization and/or activity trips; and field trips. The ability of a student to participate in such trips is a privilege and not a right.

A student will be ineligible to participate in a District sponsored trip if:

1. The student is under suspension or has been expelled from school at the time the trip is taken.
2. The student has failed to pay all fees in full for the trip by the time established by the District.
3. FOR INTERNATIONAL TRIPS ONLY: The student has not provided proof of health insurance.

In accordance with board policy involving student conduct, when students are on District sponsored trips, they will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others. Students who fail to abide by District policies and administrative regulations governing student conduct may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Students who are participating in District sponsored trips are specifically subject to the following rules:

1. Using, possessing and/or transmitting tobacco or imitation substances is prohibited.
2. Possessing, using or being under the influence of illegal drugs, alcoholic beverages, controlled substances (other than doctor prescribed), imitation substances or drug paraphernalia is prohibited.
3. Possessing, using or threatening to use any instrument as a weapon, including, but not limited to knives and guns, or an imitation weapon or explosives, including firecrackers is prohibited.
4. Damaging, destroying, vandalizing or stealing property including, but not limited to, the personal property of other individuals on the trip is prohibited.
5. Fighting, assaulting or physically abusing any person is prohibited.
6. Participating in any conduct which, in Iowa or in the jurisdiction in which the conduct occurs, is illegal, whether or not an arrest or conviction occurs is prohibited.
7. Acquiring body piercing and/or tattoos is prohibited.
8. Engaging in sexual conduct or contact, including inappropriate displays of affection is prohibited.
9. Engaging in the operation of any motorized vehicles is prohibited.

In the event that a student fails to abide by these expectations while on District sponsored trips, the trip sponsor will determine the appropriate course of disciplinary action based on the circumstances and following consultation with district administrators. Appropriate disciplinary action may include, but is not limited to the following: 1) loss of some, but not all, trip privileges; 2) enhanced supervision with a sponsor/chaperone during the remainder of the trip; 3) loss of all trip privileges. (4) be sent home from the trip at the parent/guardian expense. The District will cooperate with any law enforcement authorities that may become involved due to a student's conduct on the trip; however, the District will have no control over any actions law enforcement authorities may take against a student based upon the student's conduct.

DISTRICT SPONSORED STUDENT TRIP POLICY

In all cases where a student has been found in violation of the trip rules, the student's parents will be notified, within a reasonable time after the District's representative has determined a violation has occurred, that the student has violated the trip rules, will be notified of the disciplinary consequences that have been imposed for the student's violation of the trip rules, and will be afforded an opportunity, at their own expense, to personally pick up their child and accompany them home. Under no circumstances will the school district send a student home without direct parental supervision while on this trip.

In addition to any disciplinary consequences relating to loss of participation in the trip, any student may be further disciplined under the District's student conduct and good conduct policies for their conduct on the trip. Disciplinary measures under the District's student conduct and good conduct policies include, but are not limited to, suspension from participation in extracurricular activities and suspension and/or expulsion from school after the student returns from the trip.

The District and its representatives are not responsible if a student intentionally deviates from the trip schedule without permission. In that event, the student will be appropriately disciplined under the trip rules and may be subject to further discipline under the District's student conduct and good conduct policies.

No student will be allowed to participate in the trip until they submit both the acknowledgement and student medical release form if applicable. The documents must be signed by the student and student's parent(s) or guardian(s) with any required payment for the trip.

If the District will not be directly providing transportation, lodging or other services for the trip, students and parents will make payments directly to the entity or individual that will be providing or arranging for the transportation, lodging and other services involved with the trip. If approved, payments may be made to the District as the intermediary financial agent. If the student is unable to go on the trip, the student and the student's parents shall contact the entity or individual that is to provide or has arranged the transportation, lodging or other services for a refund and the District will have no responsibility to seek or provide a refund for the student or the student's parents. If the District is directly providing transportation, lodging or other services for the trip and student is unable to go on the trip, the student and the student's parents shall contact the District to seek a refund. The District will only be obligated to provide a refund for services directly provided for by the District consistent with any applicable rules of the trip.

Cross Reference:	503.4	Good Conduct Rule
	503.4-R1	Student Eligibility for Extracurricular Activities

Approved: Reviewed: Revised:

DISTRICT SPONSORED STUDENT TRIP ACKNOWLEDGMENT

I have received, read, understand and agree to abide by the North Fayette Valley Community School District's policy governing District sponsored student trips. I understand that if I violate the rules set out in this policy, I will receive discipline consistent with my violation.

Student Signature

Date

I am the parent or guardian of the student named above and I hereby certify that I have received, read and understand the North Fayette Valley Community School District's policy governing District sponsored student trips. I relieve the North Fayette Valley Community School District and its representatives from any and all financial responsibility that may be incurred by my student during his/her participation in the trip.

Parent/Guardian Signature

Date

Approved:

Reviewed:

Revised:

**STUDENT MEDICAL RELEASE FORM FOR OVERNIGHT OUT-OF-STATE and
OUT-OF-COUNTRY TRAVEL**

Name of Student (please print) _____

Address of Student _____ Home Phone _____

Date of Birth _____ Place of Birth _____

Parents Work Phone _____ Other Emergency Phone _____

This agreement to travel and participate in a trip to _____, (the Activity) sponsored by the North Fayette Valley Community School District (the District) is entirely voluntary on our part. We agree that we will abide by all the rules and regulations of the District.

The District, its school principals, and its teachers desire that students and parent(s) or guardian(s) of students have a thorough understanding of the implications involved in a student's participation in the Activity. For this reason, it is required that each student in the District and his/her parent(s) or guardian(s) read, understand and sign this agreement prior to the student's being allowed to participate in the Activity.

1. I/We, the undersigned, as parent(s) or guardian(s), give my/our consent for the student identified herein to participate in the Activity.
2. I/We will not hold the District, its board members, officers, agents, employees or anyone acting in its behalf, responsible or liable for injury occurring to the named student in the course of the Activity and its related travel, not due to its negligence.
3. I/We hereby accept financial responsibility for any District owned property lost by the student identified herein.
4. I/We authorize the school to transport and to obtain, through a physician of its own choice, any emergency medical care that may become reasonably necessary for the student in the course of the Activity and its related travel. I/We do hereby release, discharge and hold harmless the District, its agents and employee from any and liability and claims either I/We or the herein identified student may suffer as a result of such medical treatment. I/We also agree that I/We will be responsible for the expenses of such transportation and treatment.
5. **FOR INTERNATIONAL TRIPS ONLY:** I/We will provide proof of health insurance for the full time frame of the trip prior to the purchase of airfare or other binding transportation contract.
6. I/We accept full responsibility and hereby grant permission for the student identified herein to participate in the Activity and its related travel.

Student's Signature

Date

Parent/Guardian Signature

Date

**North Fayette Valley School District
International Travel Consent Form**

I/We, _____
(Full Name(s) of Custodial and/or Non-Custodial Parent(s)/Legal Guardian(s))

am/are the lawful custodial parent and/or non-custodial parent(s) or legal guardian(s) of:

Child's full name: _____

Child's address: _____

Date of Birth: _____

Place of Birth: _____

U.S. Passport Number: _____

Date of Issuance of U.S. Passport: _____

_____ (Child's Full Name) has my/our consent to travel with:

Full name of accompanying person: _____

U.S. or foreign passport number: _____

Date of issuance of this passport: _____

to travel to: _____ During the period of: _____

During that period, _____ (Child's Name) will be residing with:
_____ at the following address

Number/street address and apartment number: _____

City, State/Province, Country: _____

Telephone and fax numbers (work, cell phone and residence): _____

Parent(s) or Legal Guardian(s):

Full Name: _____

Full Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Phone: _____

Phone: _____

Notarized Acknowledgement

Notarized Acknowledgement

State of Iowa County of Fayette

State of Iowa County of Fayette

Before me, personally appeared _____

Before me, personally appeared _____

Parent/Guardian of: _____

Parent/Guardian of: _____

a minor, who, being by me duly sworn, under oath, and
States that the above information set forth above is true
And correct and thereby executed the forgoing

a minor, who, being by me duly sworn, under oath, and
States that the above information set forth above is true
And correct and thereby executed the forgoing

Travel Consent Form, Subscribed and sworn to before me
this _____ day of _____

Travel Consent Form, Subscribed and sworn to before me
this _____ day of _____

My commission expires: _____

My commission expires: _____

MUSICAL INSTRUMENT DISPLAY NIGHT

Annually, as a service to students and their parents, the board may hold a musical instrument display night. The event is designed to provide an opportunity for students and their parents to view, purchase, or rent musical instruments and accessories if they desire.

This policy does not require students and parents to purchase musical instruments from the vendor displaying at this event. This policy shall not limit a student's participation in the band or require a student to participate in band or other activities involving musical instruments.

It shall be the responsibility of the superintendent to develop guidelines regarding the qualifications a vendor must meet to display at this event. Vendors invited by the teacher must meet those qualifications.

Approved:

Reviewed:

Revised:

CONDITIONS FOR PARTICIPATION

Musical Instrument Display Night - Administrative Regulation

(Vendors written response will be made in the space provided between each condition)

I. Student Recruitment/Merchandising Service

- A. Participating vendors must provide an individual(s) able to demonstrate during the course of the display evening all band instruments which may be sold or rented to any band student.
- B. Participating vendors must have present at the display an individual knowledgeable about instrumental music and music merchandising to provide an informative lecture and demonstration.

II. Rental/Purchase and Purchase Options Required

- A. A fixed rental charge shall be applied toward the purchase price. Finance charges shall not change during a continuous period of rental. The student shall have the option at any time to return the instrument without obligation beyond the rent due as the date of return based on the condition of the instrument.
- B. Each student shall have the option of purchasing on a one time, cash check or credit card payment basis any instrument listed on the promotional materials or demonstrated at the display night meeting or listed on an instrument price list approved by the district's band director.
- C. The vendor may offer at the purchaser's option an insurance policy on the instrument.

III. Program Services Required of the Vendor

- A. The vendor must provide comprehensive repair services for all instruments used in the band. The repair service may be provided by the vendor directly or through sub-contractor procedures which shall not reduce the vendor's obligation to meet service standards and schedules.
 - 1. The service must be capable of making all instrument repairs.
 - 2. All services must be provided by a qualified technician who meets standards of training and experience satisfactory to the band director.
 - 3. The service must provide loan instruments to students whose instruments are being repaired when requested by the band director.
 - 4. The service must provide for pickup and delivery of instruments for repair without cost to the students of the school.
 - 5. Regular service calls shall be made by the vendor.

CONDITIONS FOR PARTICIPATION

IV. Qualifications of Vendors

A. Vendors who wish to participate in the display night of the North Fayette Valley Community Schools shall contact NFV Music Department and provide a proposal of services offered.

B. Qualification as vendor shall be for period of one school year, except that violation of rules or failure to meet any Condition for Participation shall be grounds for immediate vendor disqualification and removal from the display night activities.

C. Failure to satisfy any one or more of the conditions for Participation shall be grounds for disqualification of the vendor for that year's display meeting and that vendor shall continue to be disqualified from participation until such time as the vendor is able to demonstrate to the district its ability to comply with Conditions for Participation.

Your cooperation in complying with the above recommendations will be appreciated.

Vendor's Signature

Date

Address

Phone

City, State, Zip

Fax

Approved:

Reviewed:

Revised: